

NAAC ACCREDITED (1st CYCLE) GRADE 'B' (CGPA 2.49)
ST PAULS MEDIA COMPLEX, 24 ROAD, TPS III, BANDRA (WEST), MUMBAI – 400050.
Telephone: 022 26425709. Email: info@stpaulscollege.edu.in. Web: mum.stpaulscollege.edu.in

**APPLICATION FOR CERTIFICATE/MARKSHEET/
TRANSCRIPT**

STUDENT DETAILS

Name (in BLOCK letters)

[Surname].....[First].....[Middle/Father's].....

Date of Birth(DD/MM/YYYY) Course attending/attended.....

Date of enrolment.....(DD/MM/YYYY) Univ. PRN.....

Month & Year of last Exam Appeared forClassDiv.....

Roll No Mobile No.....

DETAILS OF DOCUMENTS APPLIED FOR

(Please tick (√) whichever is applicable)

Sr No	Tick here	Document	Rate (Rs.)	Duration for service (Working days)
1		Bonafide Certificate	20/-	5 Days on application and payment of fee
2		Character Certificate	20/-	5 Days on application and payment of fee
3		No Objection Certificate	20/-	5 Days on application and payment of fee
4		Degree College Leaving Certificate (Original and one copy) the purpose of applying for Migration Certificate at University of Mumbai * Kindly attach Proof of Admission	20/- + 5/- =25/-	5 Days on application and payment of fee
5		Transference Certificate (Application from the College when admission is taken and copy of all mark sheet/s of exams. appeared in this College)	100/-	Online : 3 days on application and payment of fee Offline :5 days on application and payment of fee
6		Duplicate mark sheet/s (FIR & Affidavit required) Give details: Class.....Semester..... Roll/Seat No..... Month..... Year.....	500/-	15 days on application and payment of fee
7		Official Transcripts (All mark sheet copies required) * Kindly attach Proof Whether for studies - Yes/No Name of Company Designation	Degree - 1000/- (for 5 original copies)	15 days on application and payment of fee
8		Recommendation letter (attach all mark sheets and also any certificates received for outstanding performances)	100/- per lett	5 Days on application and payment of fee
9		Backlog Certificate (All mark sheet copies required)	200/-	5 Days on application and payment of fee
10		Conversion Certificate (All mark sheet copies required)	200/-	5 Days on application and payment of fee
11		Provisional Certificate	200/-	5 Days on application and payment of fee
12		Provisional Mark sheet	100/-	5 Days on application and payment of fee
13		Duplicate ID card (FIR & Affidavit required)	350/-	5 Days on application and payment of fee
14		Verification Certificate	100/-	5 Days on application and payment of fee

Purpose for which documents will be used

Any other remarks/ Instructions.....

Date:

Signature: