



THE BOMBAY ST. PAUL SOCIETY'S

ST PAULS INSTITUTE OF COMMUNICATION EDUCATION FOR WOMEN
AFFILIATED TO THE UNIVERSITY OF MUMBAI, NAAC ACCREDITED (1ST CYCLE) GRADE 'B' (CGPA 2.49)
ST PAULS MEDIA COMPLEX, 24 ROAD, TPS III, BANDRA (WEST), MUMBAI – 400050.
Telephone: 022 26425709. Email: ugadmissions@stpaulsice.com

May 7, 2025

INSTRUCTIONS FOR ADMISSION TO FIRST YEAR DEGREE COLLEGE

(As per the University Circular No. EM/ICC/2025-26/1 (Copy Attached))

1. Please visit University website: -
<https://muugadmission.samarth.edu.in/index.php/site/login>
2. Click on **"New Registration"**
3. Fill the details as required. Create **"Username" & "Password"** of your choice.
4. Click on **"Register"** You will get a message as **"Registered successfully"** Username and Password sent on Registered Mobile No. **"OK"**.
5. Click on **"OK"**. You will get a Page for **"Username and Password"**
6. Enter Username and Password and Click **"Login"**
7. Fill in all the detailed (**Profile Details, ABC Details, Other Details, Uploads, Preview**) in the in the subsequent pages as per the instructiotis.
8. Documents to be uploaded with admission form:- University of Mumbai Online Pre-Admission Form: DOCUMENTS REQUIRED:
 - **Scanned copy of the following documents (10KB-500KB) in size jpg format**
 - 1. SCANNED PHOTO COPY PASSPOET SIZE PHOTO COPYOF SELF.
 - 2. SCANNED PHOTO COPY OF SIGNATURE.
 - 3. SCANNED PHOTO COPY OF 10TH MARKSHEET.
 - 4. SCANNED PHOTO COPY OF 12TH MARKSHEET.
 - 5. SCANNED PHOTO COPY OF DOMICILE CERTIFICATE (IF THE STUDENT IS FROM MAHARASHTRA)
 - 6. SCANNED PHOTO COPY OF Income Certificate (If the student belongs to category).
 - 7. IF you don't have Income certificate then select **"NOT APPLICABLE"** in form (section of FAMILY INCOME).
 - 8. PHOTOCOPY OF Caste Certificate (If the student belongs to category).
 - 9. PHOTOCOPY OF EWS Certificate (If the student belongs to category).
9. For ABC ID: <https://www.abc.gov.in/>
10. In each section, Click **"Save & Next"** after filling the required details to proceed to next section.
11. Selection of Programme/s:

1. 3180661: Bachelor of Arts (Multimedia and Mass Communication) [F.Y.B.A.M.M.C]

2. 2126561: Bachelor of Commerce (Management Studies) [F.Y.B.COM (MS)]

Fr (Dr) Plavendran Irudayasamy
Principal

