



**ST PAULS INSTITUTE OF COMMUNICATION EDUCATION FOR WOMEN**  
(Affiliated to the University of Mumbai)

24<sup>th</sup> Road, Bandra (W), Mumbai 400 050 Tel: 022-26435709

E-mail: [director@stpaulsice.com](mailto:director@stpaulsice.com)/ Web: [mum.stpaulscollege.edu.in](http://mum.stpaulscollege.edu.in)

**COLLEGE DEVELOPMENT COMMITTEE**

**List of Members for 2022-2023**

Sr.No.	Name	Designation
1	Fr (Dr) Plavendran Irudayasamy	Principal
2	Fr. Varghese Gnaliam	President
3	Br. Joseph Joseph	Management Nominee
4	Dr. Sunder Rajdeep	Educationist
5	Mr. Royston Braganza	Industry Expert
6	Dr. Parvathi Venktesh	Research Expert
7	Fr. Renold Pascal	IQAC Coordinator
8	Ms. Anushri Satavlekar	Alumni
9	Ms. Yashashree Mhatre	Coordinator
10	Ms. Carol Andrade	Teacher, Representative
11	Ms. Margaret Da Costa	Teacher, Representative
12	Mr. Gulabchandra Sharma	Teacher, Representative
13	Ms. Karen Monteiro	Non-Teaching Representative
14	Ms. Kanak Swamy	Student Council, President
15	Ms. Joanne DSouza	Student Council, Secretary



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**Academic Year 2021-2022**

**College Development Committee**

**10-05-2022**

**NOTICE**

**The meeting of the committee is scheduled on Wednesday 30<sup>th</sup> May 2022 at 3 pm in the Conference Room to discuss the following agenda:**

- Planning for the next academic year 2022-2023
- Assessment of infrastructure for the next academic year
- Identification of faculty
- Introducing new certificate courses in the coming year

All members are requested to be present for the meeting.

Fr (Dr) Plavendran Irudayasamy

Member Secretary



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**1. Planning for the academic year 2022-2023**

To plan the academic calendar and the flow for the academic year 2022-2023.

**2. Infrastructural assessment for the academic year 2022-2023**

Evaluation of infrastructure was discussed concerning the commencement of classes for the academic year 2022-2023. Suggestions and recommendations were taken for the smooth and effective commencement of the new academic year.

**3. Identification of new faculty for the academic year 2022-2023**

Discussions and suggestions regarding the recruitment of new faculty members for the BAMMC Department for the year 2022-2023 were carried out.

**4. Introduction of new certificate course on Filmmaking, TV and OTT Production**

The necessary arrangements and requirements for introducing the new certificate course on Filmmaking, TV and OTT Production were discussed.

**5. Helping students and staff adjust to the new normal**

Measures and necessary steps to ensure the switch from digital/hybrid function to an offline setting was smooth and effective were deliberated.



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**Academic Year 2022-2023**

**College Development Committee**

**16-08-2022**

**NOTICE**

**The meeting of the committee is scheduled on Friday 26<sup>th</sup> August 2022 at 3 pm in the Conference Room to discuss the following Agenda**

- Review of the previous academic year 2021-2022
- Performance Review of the various departments in the college
- Planning regarding the commencement of the BMS course
- Approval from the university for increased intake of students in the BAMMC Department
- Commencement of certificate course on Filmmaking, TV and OTT Production in September 2022

All members are requested to be present for the meeting.

Fr (Dr) Plavendran Irudayasamy

Member Secretary



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**1. Review of the previous academic year 2021-2022**

To review the performance of the college, students and staff and to discuss various areas of improvement for the current academic year.

**2. Performance Review of various departments in the institute**

Performance reviews of specific departments in the institute were discussed and suggestions for improvement were welcomed.

**3. Planning regarding the commencement of the BMS Course**

Evaluation and identification of necessary arrangements for the introduction and commencement of the BMS Course in the institute were analysed. This included identification of faculty, staff and necessary infrastructural requirement.

**4. Approval from Mumbai University for increased intake of students for the First Year BAMMC batch**

The committee reviewed the approval received from Mumbai University for an additional intake of 12 students taking the total intake for the First Year BAMMC batch from 60 students to 72 students. The implications and the necessary arrangements required were discussed.

**5. Commencement of certificate course on Filmmaking, TV and OTT production from September 2022**

The committee reviewed the status of the admissions and facilities required for the commencement of the certificate course on Filmmaking, TV and OTT production from September 2022.



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**Academic Year 2022-2023**

**College Development Committee**

04-11-2022

**NOTICE**

**The meeting of the committee is scheduled on Friday 11<sup>th</sup> November 2022 at 3 pm in the Conference Room to discuss the following Agenda**

- To Recommend the trust to change the name of the college
- To review the Approval of Faculty by the University of Mumbai
- To request the Trust to increase the Desktop in the Computer Lab
- To get a New Aqua guard for the Drinking Water.

All members are requested to be present for the meeting.

*Plavendran*

Fr (Dr) Plavendran Irudayasamy  
Principal





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**Minutes of the Meeting of the College Development Committee (CDC)**

Date: 11<sup>th</sup> November 2022 (Friday)

Time: 3.00 p.m.

Venue: Conference Room

The meeting of the College Development Committee of SPICEFW was conducted on 11<sup>th</sup> November 2022 at 3:00 p.m. in the Conference Room of the College.

Agenda-wise points were discussed as below:

**1. To recommend the trust to change the Name of the College:**

The recommendation was presented to the trust to change the name of the institute from St Pauls Institute of Communication Education for Women to St Pauls College of Arts & Commerce for Women

**2. To review the Approval of Faculty by the University of Mumbai:**

The approval of the faculty from the University of Mumbai was reviewed and a follow-up of the procedure of the approval process was taken.

**3. To request the Trust to increase the number of desktops in the Computer Lab:**

A request was made to the trust to increase the number of desktops in the computer lab

**4. To get a new Aqua guard for drinking water:**

A request was made to the trust to get a new aqua guard for drinking water

The meeting ended with a vote of thanks to the Chair.

  
Fr (Dr) Plavendran Irudayasamy  
Principal





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6	Dr. Parvathi Venktesh	Research Expert
7	Fr. Renold Pascal	IQAC Coordinator
8	Ms. Anushri Satavlekar	Alumni
9	Ms. Yashashree Mhatre	Coordinator (BMM)
10	Ms. Aparna Kulkarni	Coordinator (BMS)
11	Ms. Carol Andrade	Teacher, Representative
12	Ms. Margaret Da Costa	Teacher, Representative
13	Mr. Gulabchandra Sharma	Teacher, Representative
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# THE BOMBAY SAINT PAUL SOCIETY

(ST PAUL'S PRESS TRAINING SCHOOL)

P.T. Regd. No. F. 828 (Bom.)

PHONE : 2640 33 12  
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23RD ROAD, T.P.S. III  
P.B. 9814, BANDRA,  
BOMBAY 400 050.

## Minutes of the Meeting

Date: 11<sup>th</sup> November 2022 (Friday)

Time: 3.00 p.m.

Venue: Conference Room

The meeting of the College Development Committee of SPICEFW was conducted on 11<sup>th</sup> November 2022 at 3:00 p.m. in the Conference Room of the College.

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A request was made to the trust to increase the number of desktops in the computer lab

**4. To get a new Aqua guard for drinking water:**

A request was made to the trust to get a new aqua guard for drinking water

The meeting ended with a vote of thanks to the Chair.

  
Fr. Varghese Gnalian

President

THE BOMBAY SAINT PAUL SOCIETY  
23<sup>rd</sup> Road, TPS III,  
P.B. 9814, Bandra (West),  
BOMBAY - 400 050.



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**The Academic Year 2022-2023**  
**College Development Committee**

Ref. No.: SPICEFW/PRIN/2022-23/002 (A)

06-02-2023

**NOTICE**

**The meeting of the committee is scheduled on Thursday 16<sup>th</sup> February 2023 at 3 pm in the Conference Room to discuss the following Agenda**

- To prepare a new curriculum for Advance Diploma Programs
- To get approval of Advance Diploma programs and certificate courses from the Maharashtra State Board of Skills, Vocational Education and Training and Affiliation from Maharashtra State Skill University
- Discussion on the Budget Proposal for the Academic Year 2023-24.
- To request the Examination Centre from the University of Mumbai.

All members are requested to be present for the meeting.

Fr. Plavendran Irudayasamy

Principal



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**Minutes of the Meeting**

Date: 16<sup>th</sup> February 2023 (Thursday)

Time: 3.00 p.m.

Venue: Conference Room

The meeting of the College Development Committee of SPICEFW was conducted on 16<sup>th</sup> February 2023 at 3:00 p.m. in the Conference Room of the College.

Agenda-wise points were discussed below:

**1. To prepare a new curriculum for Advance Diploma Programs**

A new course curriculum was prepared and discussed for the Advance Diploma Programs in Advertising and Marketing, Public Relations and Integrated Marketing Communications, Journalism and Digital Media, and Filmmaking.

**2. To get approval for Advance Diploma programs and certificate courses from the Maharashtra State Board of Skills, Vocational Education and Training and Affiliation from Maharashtra State Skill University**

Documentation and process for permission to start Certificate Courses in

- Digital Marketing and Entrepreneurship,
- Computer Operation with MS Office and
- Graphic Multimedia Animation as well as approval of
- Advance Diploma in Advertising & Marketing
- Advance Diploma in Public Relations & Integrated Marketing Communications
- Advance Diploma in Journalism and Digital Media
- Advance Diploma in Filmmaking

from the Maharashtra State Board of Skills, Vocational Education and Training, and Affiliation from Maharashtra State Skill University were initiated.

**3. To Discuss the Budget Proposal for the Academic Year 2023-24.**

The following points were discussed with respect to the Budget for AY 2023-24.

- Allocation for four AC units in the classrooms.



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- Budget allocated for the conferences/workshops/seminars/FDPs
- Budget allocated for the construction of Video Editing Lab including tools and equipment
- Budget allocated for the Annual Extra Curricular Fest in UG and PG Programs
- Budget determined for the sports equipment.
- Budget allocated for the Books and Computers in the library.
- Budget allocated for the admission-related Software.
- Budget allocation for the Mirrorless Camera
- Budget allocation for the LED Screen on the campus.

**4. To request the Examination Centre from the University of Mumbai.**

The process was initiated for the allotment of the TY BAMMC examination centre in the college from the University of Mumbai

Fr. Plavendran Irudayasamy

Principal